

**DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
JOB OPPORTUNITY
STAFF ATTORNEY 2**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Office of the Commissioner, Office of Adjudications, Hartford, CT.

Job Posting No: 102045

Hours: 40 (Full-time)

Salary: \$77,057. - \$98,612. (AR28)

Closing Date: 07/27/12

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. Candidates on Reemployment/SEBAC lists will be given first consideration.

Description of Duties:

Acts as hearing officer in formal administrative and public proceedings on a full range of cases involving complex legal and technical issues; mediates consent orders and settlement agreements; researches, interprets, analyzes and applies complex and conflicting laws and regulations, case law and legal principles; drafts rulings, decisions, findings, recommendations, advisory opinions, legislation, statutes, regulations, publications and other related legal documents; conducts investigations and enforcement proceedings; performs advanced and complex legal work of agency; prepares comprehensive reports for use in administrative and court proceedings; prepares pleadings and other court papers; interprets and applies complex or conflicting laws and regulations, case law and legal principles; participates in the conduct of various educational activities; provides legal guidance when duly authorized; provides input into policy formation; may testify at or monitor legislative proceedings; may represent agency in court when authorized; reviews court decisions, new and proposed laws and regulations to determine impact on agency operations; prepares and maintains precedent manuals; reviews legal and other related documents for legal sufficiency; performs related duties as required.

Knowledge, Skills and Abilities:

- Considerable knowledge of legal principles, practices and procedures in Connecticut;
- Considerable knowledge of and experience with the administrative hearing process;
- Considerable knowledge of environmental law and natural resources;
- Ability to interpret and apply relevant state and federal laws, statutes, regulations and legislation;
- Ability to comprehend, analyze and organize technical data and coordinate elements of legal cases;
- Experience and success in achieving quality work product within tight time constraints;
- Experience in mediation or alternate dispute resolution;
- Excellent interpersonal skills;
- Excellent legal research, oral and written communication skills.

General Experience:

Two (2) years of experience in the practice of law. This is a non-examined competitive classification. Please refer to Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree or accreditation or certificate is a mandatory requirement for appointment to a class.

Special Requirement:

Must be admitted to practice law in Connecticut and may be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Please send [CT-HR-12](#) (State Application) & [CT-HR-13](#) (Addendum), and two (2) letters of professional references from current and/or previous supervisors,* resume, cover letter, college and law school transcript(s), writing sample involving legal analysis and copy of license/certification before the close of business on the date indicated above. *(State employees must submit two most recent performance appraisals in lieu of references.) **(Incomplete packages will not be considered):**

**DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
HUMAN RESOURCES DIVISION
79 ELM STREET
HARTFORD, CT 06106
ATTN: Lisa J. Stratton
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FAX: (860) 424-3896
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AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to requirements of the Americans with Disabilities Act. Any person with a disability who may need information in an alternative format may contact the agency's ADA Coordinator at 860-424-3194, or email deep.hrmed@ct.gov. Any person with a hearing impairment may call the State of Connecticut relay number 711.